

# Diploma in Management, Year 1

## **MG8102**     ***Contemporary Management Thought***

The primary objectives of this module are as follows:-

- To introduce you to the key tasks of management: planning, leading, organising, and controlling
- To examine the challenges of modern management; entrepreneurship, ethics and corporate responsibility, managing change
- To provide an understanding of the management of different types of organisations in different business and global contexts

**Assessment:** Continuous assessment, on-line participation on the discussion board and end of semester examination

**Weighting:** 5 ECTs

### **Reading List:**

Jones, G. R., and George, J. M. (2015) *Essentials of Contemporary Management* 6th edn. New York: McGraw-Hill Education [ISBN 978-981-4575-12-6]

## **AL1111**     ***Critical Thinking***

The module will introduce learners to the concept of critical thinking and its associated skills and applications. Participants will learn about the basic concepts of critical thinking, what it means to think critically, how to think critically and why critical thinking competence is valuable. It will endeavour to build the necessary critical thinking skills required for academic research.

**Assessment:** online learning activities, research project and in-class assessment

**Weighting:** 5 ECTs

### **Reading List:**

Cottrell 2011, *Critical Thinking Skills*, New York, Palgrave MacMillan [ISBN: ISBN023028529]

## **MG7102    *Leading and Managing People***

This module provides a solid foundation to the study of Leading and Managing People. The material delivered highlights the practicality of the issues involved in work and employment, and specifically in managing and leading people. People management is essentially about leading and managing people in a way that both maximises and rewards the contribution each individual makes in the organisation. This course introduces content such as recruitment and selection of employees, how to reward, employment terms and conditions, leading and developing talent, international HRM, and other facets of managing the employment relationship.

**Assessment:** Continual assessment via discussion forums, case studies and learning journals

**Weighting:** 5 ECTS

### **Reading List:**

You will receive a digital course manual for this module, containing core-learning materials. This manual will clearly identify the learning outcomes and map the students' learning path over the academic year. You are also encouraged to purchase the core textbook:

Carbery, R. & Cross, C. (2013) Human resource management: a concise introduction. Palgrave Macmillan [ISBN:9781137009395].

In addition, you are required to consult your Blackboard resources, which will be posted regularly, and will include your notes for each unit, as well as podcasts and additional readings.